

## **Instruction Sheet**

#### To qualify, candidates:

- 1. Must be Age 21 or older.
- 2. Must be Enrolled in the California Medi-Cal Program.
- 3. Must be receiving Social Security benefits.
- 4. Must have a need for assistance with ADL's (Activities of Daily Living). (If the applicant is too independent, he/she may not qualify for this program).
- 5. Must receive enough income to pay monthly room and board rent amount determined annually by Social Security.
- 6. Must be residing in, or willing to reside in one of the ALW approved counties.

For individuals that have a legal representative we will require a copy of the Advance Health Care Directives or Medical Power of Attorney document.

# (SNF) applicants residing at a Skilled Nursing Facility (SNF) or Hospital (Must be in Hospital and/or SNF a total of 60 consecutive days):

- 1. Application Forms packet Must be completed/signed by applicant or Legal Representative:
  - Application
  - Acknowledgement & Agreement
  - Freedom of Choice
  - Amenity Form
- 2. Face-Sheet from the Hospital or SNF
- 3. History and Physical from the Hospital or SNF
- 4. Physician orders from the Hospital or SNF

### (Community) applicants residing at Home (with or without services) (Must be Waitlisted):

- 1. Application Forms packet Must be completed/signed by applicant or Legal Representative:
  - Application
  - Acknowledgement & Agreement
  - Freedom of Choice
  - Amenity Form
- 2. Physician's Report Form (602A) Must be current (within 6 months). Page1, Section III must be signed.
- 3. List of Medications a printed list of current medications taken by applicant.
- 4. Advance Health Care Directives Only required if applicant has a legal representative.

### (Rollover) For applicants residing at an ALW approved Assisted Living Facility (Must be Waitlisted):

- 1. Application Form packet Must be completed/signed by applicant or Legal Representative:
  - Application
  - Acknowledgement & Agreement
  - Freedom of Choice
  - Amenity Form
- 2. Physician's Report Form (602A) Must be current (within 6 months). Page1, Section III must be signed.
- 3. List of Medications a printed list of current medications taken applicant.
- 4. Advance Health Care Directive Only required if applicant has a legal representative.
- 5. **Two Resident Appraisal Forms (603A)** Copy of the initial appraisal done at time of admission and an updated appraisal that reflects significant level of care changes.
- 6. List of Medications list of current medications (including over the counter supplements).
- 7. Incident Reports documented incidents submitted by the facility to Licensing.

Please submit all documents to GrandCare: Fax: (877) 405-6991 (Attention to: ALW Department) Email: <u>ALW@gcalw.com</u> (attached as a PDF document) Phone (877) 405-6990